

Board Meeting Minutes

April 10th, 2023

2022-2023 Board of Directors: (in attendance=x; not in attendance=o).

| | | | | | |
|---|-----------------|---|-------------------|---|-------------------|
| O | Kristi Gregory. | X | Michael Stratton. | X | Doug Warrick. |
| | | X | Joann Evans. | X | McKara Calhoon. |
| X | Traci Spoto. | X | Kate Harris. | X | Jonathan Andrews. |

Others in attendance: Tammi Croteau

1. Call to Order: Michael Stratton, Vice President.

- Call to Order 6:16 pm

2. Secretary's Report: McKara Calhoon, Secretary.

- February Meeting Minutes approval. Motion made by Doug Warrick, second by Michael Stratton. Unanimously approved.

3. Treasurer's Report: Doug Warrick, Treasurer.

- Financials. Motion made by McKara Calhoon, second by Michael Stratton. Unanimously approved.
- Budget.

4. President's Report: Kristi Gregory, President.

- Principal contract & evaluation to be completed at the end of April.
- New Board members' resumes.

5. Principal's Report: Kate Harris, Principal.

- Staff survey to be sent out at the end of April.
- Parent survey to be sent out in the last couple of weeks.
- Out of Field Teachers: none.
- SRO update - Sheriff's Department.
- Public Records Request. Sunbiz annual report - motion made by Doug Warrick, second by Michael Stratton. Unanimously approved.
- Library Requirement - Certified Media Specialist
- 5-year review Charter visit.
- 2023 - 2024 Polk County School Board Calendar.
- 2023 - 2024 Board Calendar. First day of school will be Thursday, August 10th for K-8th, Returning primary students on Monday, August 14th, and new primary students on Wednesday, August 16th. There will be no school March 8th. Motion to approve made by Doug Warrick, second by Michael Stratton, Unanimously approved.
- June Board Meeting date change. Moved to May 22nd.
- 2023 - 2024 Board Meeting Dates
 - August 21
 - October 9
 - December 4
 - February 5
 - April 8
 - June 3
 - Motion made by Doug Warrick, second by Michael Stratton. Unanimously approved.

6. Old Business/New Business:

- Retirement - Motion to approve 403B retirement plan for full-time employees with Vanguard starting on June 30, 2023, with an initial expected annual cost of \$33,000. April 2023 board meeting will determine the guidelines for catch-up contribution. December 2023 board meeting will determine the discretionary employer match with the current intention is to be 100% match of a 3% annual contribution.

The catch-up contribution will be 2% of salaries for qualified employees over the past 10 years. The qualifying period is to be determined by the finance committee. Motion made by Doug Warrick, second by Michael Stratton. Unanimously approved.

- Golf Tournament Update.
- Renovations and cafeteria projects.

7. Adjournment – Kristi Gregory, President

- Adjourn at 7:19 pm

Upcoming Board Meetings – 6:15 pm

o May 22, 2023

Kristi G. Gregory

John Eason

Michael Stratton

Doug Warrick

Michael Stratton