



Magnolia Montessori Academy  
**Board Meeting Agenda**

February 11, 2019

2018-2019 Board of Directors: (in attendance = ✓)

✓	Alyssia Totten	✓	Cory Chastang	✓	Michael Stratton
✓	Margarita Merriweather	✓	Katie Decker		
	Jimmy VanOrsdale	✓	Kristi Gregory	✓	Kate Harris
✓	Doug Warrick	✓	Eric Knaak	✓	Tiffany Dentmon

Others in attendance:

**I. Call to Order**

**President Alyssia Totten**

- Meeting was called to order at 5:34pm

**II. Secretary's Report**

**Jimmy VanOrsdale**

- Approval of December Board Meeting and Special Meeting Minutes: Motion made by Doug Warrick, Second Kristi Gregory. Motion passed unanimously.
- Introduction of new board members took place.

**III. Treasurer's Report**

**Doug Warrick**

- Approval of Q2 Financials: Motion made by Michael Stratton, Second Cory Chastang. Motion passed unanimously.
- Auditor appointment discussion took place. MMA will retain our current auditor for another year.

**IV. Old/New Business**

**President Alyssia Totten**

- Insurance quote – Insurance quotes have been requested and should be available next week. Finance Committee to review and make any necessary decisions or recommendations to board.
- Teacher/staff contract process – Notice not to return contract will go out by March 15, 2019. Any teacher or staff member retained will receive new contract by April 15, 2019.
- Discuss security fee options- Possible security fee discussed. Potential options discussed included: family or student fee, fundraising and before/after care. Discussion will continue as additional suggestions are presented and researched.

- Board Schedule Template Review – Presentation of template provided Kate Harris.

**V. Principal's Report**

**Kate Harris**

- Approval of out of field teachers: Motion made by Michael Stratton, Second Katie Decker. Motion passed unanimously.
- Enrollment Report – 132 student in total. Which is a combination of Pre-K (32) and Elementary (100).
- Progress Monitoring – STAR Program used for monitoring.
- Parent Survey – went out to parents last week. Received responses from 46 families. Overall, the feedback was favorable with a “strongly agree” rating. Main area of opportunity observed is better communication with parents.

**VI. Any other business?**

- Traffic study in progress.

**VII. Adjournment**

**President Alyssia Totten**

- The meeting was adjourned at 7:01pm

*Katie Decker*  
*Jan R. White*  
*Doug*

*Alyssia Totten*

*Michelle*  
*Erin*  
*Kristi J. Gregory*

*[Signature]*  
*[Signature]*