

Board Meeting Agenda

April 29, 2020.



2019-2020 Board of Directors:
(in attendance=x; not in
attendance=o).

X	Cory Chastang.	X	Kristi Gregory.	X	Michael Stratton.
X	Doug Warrick.	X	Katie Decker.	X	McKara Calhoon.
X	Eric Knaak.	X	Kate Harris.	X	Jonathan Andrews.

Others in attendance: Tammi Crotteau Kim Scott, Kara Helping.

1. Call to Order Cory Chastang, President.

- Called to order 6:01 pm **Secretary's Report McKara Calhoon, Secretary.**
- Approval of April 13, 2020, Meeting Minutes. - Not approved. Revisions to be made and resubmitted for approval during June 1 meeting.

2. Treasurer's Report Doug Warrick, Treasurer.

- Financial report Q3 (Jan Feb Mar) - This is really a finance update.
 - Approved for the \$127,000 PPP loan.
 - PreSchool Tuition:
 - \$3,300 in scholarship credits and \$4,495 in donations.
 - No refunds were needed on pre-pays. All were either given as account credits for future charges or donated to the scholarship pool.
- Financial goals discussion prior to budget development. - Move this to later agenda. Not enough data to discuss at this time.

3. President's Report Cory Chastang, President.

- No report.

4 . Principal's Report Kate Harris, Principal.

- Online Learning
 - Successful and positive feedback. Staff is focusing on community connection by reaching out to families.
- Parent Communication
 - Feedback received from parents has been shared with Cory Chastang. Available for review, if desired. Staff connected personally with all 30 families. All but three families were in agreement with the reduced tuition fees. The three families that had concerns were all reached out to directly and the concerns were resolved.

5. Old Business/New Business Cory Chastang, President.

- Pre-school Tuition Update | Decision for May: Motion to reduce May Pre-school tuition fees to \$275 for full and half-day students ade by Kristi Gregory, second by Michael Stratton. Unanimously approved.
- Grants-COVID 19: Continuing to monitor options.
- Guidelines Committee: Kate Harris is requesting a committee to develop guidelines for staff and parents regarding situations like COVID:19 in the future. Focus to be on tuition contracts, school guidelines, staff compensation, and communication expectations. Major focus is transparency between school and parents. Nominations for the committee to be comprised of Cory Chastang, Katie Decker, Kristi Gregory, Tammi Crotteau, Jonathan Andrews. Motion to approve nominations made by McKara Calhoon, second by Michael Stratton. Unanimously approved.
- Building Update - Tammi Crotteau: Marlon Lynn, the architect, is being used on an hourly basis for building progress needs. No other architects have responded to requests for bids. Meeting with the City of Lakeland coming up for concept review. Also will Change of Use for building. The new traffic study is being conducted soon - the location is right on the edge for needing a turn lane - these results will be paramount in the decision to move forward with the purchase. Site plan, civil engineers, and electrical contractors are all steps that are next in line. The appraisal is happening next Monday. Request made for a building committee. Nominations for Doug Warrick, Michael Stratton, Eric Knaak to represent the board for the Building Committee along with Tammi Crotteau. Motion made to approve committee nominations made by Kristi Gregory, second by Cory Chastang.
- Funding Update: Loan products have been researched and options are available. We will have more details to share as the process progresses. Eric Knaak suggested using a holding company for the purchase of the property. A real estate lawyer is reviewing the details and more info will be available for next meeting.

6. Adjournment Cory Chastang, President.

- Meeting adjourned 6:57 pm

