

Magnolia Montessori Academy

Board Meeting Minutes

July 22, 2020.

2019-2020 Board of Directors: (in attendance=x; not in attendance=o).

X	Cory Chastang.	X	Kristi Gregory.	X	Michael Stratton.
X	Doug Warrick.	X	Katie Decker.	x	McKara Calhoon.
x	Eric Knaak.	X	Kate Harris.	x	Jonathan Andrews.

Others in attendance: Tammi Crotteau, Sue Stuart, Cara Helpling, Christine Corrigan, Nicole Larson, Kim

1. Call to Order: Cory Chastang, President.

- Called to order at 6:00pm.

2. Secretary's Report: McKara Calhoon, Secretary.

- Approval of April 29, 2020, Meeting Minutes. - Approved. Motion to approve made by Kristi Gregory, Eric Knaak second. Unanimously approved
- Approval of June 16, 2020, Meeting Minutes -Approved. Motion to approve made by Kristi Gregory, Eric Knaak second. Unanimously approved

3. Treasurer's Report: Doug Warrick, Treasurer.

- P&L Statement for the year provided as well as the annual budget.
- At risk to lose revenue for the first semester due to COVID-19, but outlook is positive.
- Budget adjustments requested for the Board to approve match what was anticipated.
- Variances to the budget to be approved by Board - Motion made by Michael Stratton, Second by Eric Knaak. Unanimously approved.

4. President's Report: Cory Chastang, President.

- **No report.**

5. Principal's Report: Kate Harris, Principal.

- COVID Update- District guidelines came out last Wednesday. Kate Harris recommends adopting the Polk County district calendar. Motion made by Cory Chastang, second by Michael Stratton, unanimously approved.
- Recommendation of administration and staff for K-6 family options: Families K-6 have the option of either attending in person, or choosing Florida Virtual. If they choose Florida Virtual *and* complete the semester, their spot will be held at MMA if they would like to attend in person in January. Families who elect to homeschool will not be permitted to re-enter mid-year in January, but can reapply to join for fall 2021. Florida Virtual provides the structure and benchmarks necessary for successful integration in January. Families choosing Florida Virtual will have community connection opportunities throughout the fall. Families need to make a commitment for the entire semester to either in-person or Florida Virtual. Motion made by Cory Chastang, second by Michael Stratton, unanimously approved.

- Recommendation of administration and staff for Preschool family options: Contracts will be sent next week. More options available for preschool than K-6. Families returning to MMA or transferring from another Montessori school can choose to begin attendance in-person August, October or January. If delaying the start of the year, commitment is needed to pay the tuition for those months to hold the child's place at school. Families new to Montessori (either new to MMA or transferring from a non-Montessori school) can choose to either begin in-person attendance in August or January - no option for October delayed start. If delaying their start until January, families would need to commit to pay for the fall semester in full to hold their child's spot. Motion made by Michael Stratton, second by Kristi Gregory, unanimously approved.
- Due to COVID-19, suggestion by Kate Harris to suspend volunteer hours until January 2021. Motion made by Cory Chastang, second by Michael Stratton, unanimously approved.

6. Old Business/New Business: Cory Chastang, President.

- New Building/Property on Central Update - Tammi Crotteau.
 - o Zoning meeting report - conditional use hearing went well. No negative commentary from the public. There is a waiting period for the City to vote - the vote will take place in August.
- Board vote to proceed with the purchase of the S. Central property as new location for school, with a closing of purchase planned for September 1, 2020. Motion made by Eric Knaak, seconded by Michael Stratton, unanimously approved.
- HR Committee - Principals Evaluation - Kristi Gregory.
 - o Kate Harris is highly effective, scoring 198/200 on an assessment that is heavily evidenced based. This is above average. A copy of the assessment is available for anyone who would like to review in full detail.
 - o Kristi Gregory proposes a retention committee be formed to review the compensation to Kate Harris and her team going forward to retain the high performing talent. McKara Calhoon nominated Katie Decker, Kristi Gregory, and Doug Warrick for the committee. All nominees accepted the nomination. Motion was made by Michael Stratton, seconded by Eric Knaak, unanimously approved.

7. Adjournment: Cory Chastang, President.

- Adjourned at 7:38 pm.