



## Enrollment Contract 2019/20: Preschool Level

***Welcome to Magnolia Montessori Academy! By enrolling your child here, you are entering into an agreement with us to ensure the best possible educational experience for your family. We agree to provide a high-quality Montessori education. You agree to be continually involved in your child's life and learning, to participate in parent orientation and education, and to satisfy all financial obligations set forth herein in a timely manner.***

**As the parent or guardian of \_\_\_\_\_, I do hereby acknowledge that I am aware of, and the above-named student and I will adhere to, the following policies of Magnolia Montessori Academy:**

1. The above student is enrolled for the entire school year; or, if s/he enters after the beginning of the school year, for the remainder of the school year.
2. Tuition is an annual fee. There is no credit for absences or holidays.
3. A non-refundable enrollment deposit of \$500 plus the \$90 supply fee is due with this agreement on or before the close of business in your acceptance email. This deposit assures the student a place in the appropriate class in August 2019 and is applied towards the annual tuition amount due.
4. A late fee of \$1 per minute will apply. Please notify us as soon as possible if you are running late.
5. Annual payments must be paid in full by August 1st. Scheduled monthly payments must be made on or before the first of the month commencing August 1st. Late fee is \$5 per day and is calculated on number of days after the first of the month.
6. Parent/Guardians are responsible to fulfill 20 volunteer service hours per school year. The educational model at Magnolia Montessori Academy is based on a two-way partnership. It requires an investment of trust, cooperation, time and energy in support of each child's education. All hours must be completed prior to the last day of school
7. A family representative is strongly encouraged to attend parent education sessions and parent conferences during the school year.
8. The school may offer extra cost field trips, activities or special programs not included in the routine school schedule tuition & fees.
9. A healthy snack for the classroom must be provided approximately once per month.
10. If, in the opinion of the Lead Montessori Teacher and the Principal, a student indicates by his/her behavior that s/he is not ready or adaptable for a Montessori program, or any circumstances that would interfere with the health, safety, or educational development of the student, other students, faculty or staff, the school shall have the right to exclude any student from attendance, temporarily or permanently, under any circumstances deemed. Prepaid, unused tuition shall be refunded on a pro-rated basis, less the application fee and supply fee, which shall be non-refundable, when the withdrawal of a student is due to the decision of the Principal. Future re-admittance shall be at the discretion of the Principal.
11. Withdrawal of a student because of a decision of the parents/guardians does not relieve the parents/guardians from compliance with the Enrollment Contract.

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12. Magnolia Montessori Academy reserves the right to change or revise any policy pertaining to the operation of the school with 30 days notice.

13. The Enrollment Contract may only be amended by written document signed by both parties.

PreK 3 = students age three before September 1st

PreK 4 = Students under age four before September 1st

Kindergarten = Students age five before September 1st

**Pre-K 3 Preschool Day \$5,000.00**

**Pre-K 3 Extended Day \$7,000.00**

**Pre-K 4 Preschool Day \$5,000.00**

**Pre-K 4 Extended Day \$7,000.00**

**Before Care \$40 per week**

**After Care \$35 per week**

\$100 discount for paying yearly tuition in full at the beginning of the school year.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Parent/Guardian

Signature and Acknowledgement

I understand the conditions of this Enrollment Contract and acknowledge receiving a copy. I also understand the above conditions pertaining to enrolment in Magnolia Montessori Academy and no their commitments, verbal or otherwise, were made

Initial here: \_\_\_\_\_