

# Staff meeting

3/20/18 @3:15-3:45

Brief thoughts of the week

Cypress Junction observation

- Review the Gift and give comments/suggestions to Kate
- Mission/Vision - Sent all revision to your emails. (I will work on links over break)
- Safety; Parent Badges, intercom to outside, Lockdown panic button, Church staff check in at the office

General points:

- Class pics tomorrow-procedures? No playground, Sweet bay at 9, Star 9:20, LE 9:30, 9:50 UE, No jackets.
- RAD day procedures? Star needs a projector
- Plans for May Share- On May 4, Need to hammer out times, Mr. Haro doing scientific method, horticulture demo from UE, Choice dress \$1.
- No Lunch Available April 2nd.
- Turn off computers, clean out Frig, etc. on Friday-staff can leave when kids are gone.

Any other concerns/discussions for next week

**Meeting Completed by 3:45 :)**

**Please note:**

Assistant meeting Wed at 3:15 meet in science lab-bring gift for assistant

Melissa out all week-Jessica sub wed/fri Rebecca sub thurs at 12-need extra eyes at primary lunch time

Bri out all week-Anna sub thurs

Fire drill at 2:35 on Thursday

Tammi out at noon on Thursday

Foresters Financial-Jeff coming back in a few weeks for anyone who would like to talk to him