

# Staff meeting

1/16/18 @3:15-3:45

3:15 Brief thoughts of the week

3:20 General points:

- Calendar decision 2018-2019 (can't start before Aug 10th--180 Days or Hours)
  - We will just take March 21st/22nd off
- January-observations in other classrooms: Shay on Monday 22nd/Nicole Monday 29th both at 11:00 to ?
- Staff Parking-leave handicap space open and 4 or 5 spaces close to building free (oak tree)
- Review FSA testing schedule (we can go wireless! And put accommodated students together) check out our wireless on tech testing day week of February 12 -16th.
  - schedule internal FSA to check computers Thursday 25th-LE start at 9 w/12 students wired--Upper Elementary wired 10/11 students in lesson room 9:30; 8 on laptops in classroom wireless. All school shut down phones/computers etc.
- Star testing lower elementary week of 2/20th Upper Elementary? 27<sup>th</sup>
- Fire drill for jan? 2 30 pm @ on 1/17/18
- District order--send to Stephanie

Anything needed for: Lower Elementary field trip tomorrow?

Reading Camp next Wednesday the 17th?

3:40 Any other concerns/discussions for next week

**Meeting Completed by 3:45 :)**

## **Please note:**

Need an aftercare worker-spread the word

Use an additional sub

MMA Garage sale Sat Jan 20th

Kate and Heidi in portfolio training Friday 10-12 kim sub

Kate putting out save the date for FSA Testing: put in Elementary newsletters

March 6th (4th, 5th, 6th) FSA writes

3rd grade ELA April 10th and 11th

3rd grade Math April 17th and 18th

4th/5th/6th ELA and Math testing window is April 17th-May 18th (definite dates will be posted in February)

5th grade Science May 1st and 2nd