



2/21/17 Staff Meeting Minutes

1. Winter Concert Details/program
 - Rehearsal 12:00-2:30 Wednesday and Thursday/soloist practice 12-12:30Times have been confirmed
Will do a run-through both days 12:30-2:30 at Lakeside
Pre-K will practice Thursday morning with teachers.
Students should report to Lakeside Thursday evening at 6:15.
Performance begins Thursday, Feb. 23rd at 6:30.
2. Letter of Intent
Send home letters Wednesday, Feb. 22nd.
Letters due back to school by Friday, Feb. 24th.
3. Updates on PCO/grounds – Tammi
Work day was Mon., Feb. 20 – two families showed up.
Next work day is Saturday, March 4th. Plans to fix picnic benches, beautify entrance, build a new shed. Also fix potholes and repair fences in anticipation of portables being brought onto campus.
\$3200 raised for Walk-A-Thon!
4. Staff Concerns – Ms. Kate
Ms. Kate talked to most staff members recently. Still a few to speak with.
Reminder Three main areas of concern: 1) Communication/Transparency, 2) Professional School Culture, and 3) Team Building
Maile Valentine is parent liaison to Board. Available to staff and parents.
Ms. Kate will provide additional notes on topic of Staff Concerns.
5. Group Discussion
Members of staff expressed additional thoughts regarding agenda item #4.
Christine Corrigan shared information obtained in Primary Training on Mind Trust. Will look into further as possible staff development
Julie Johnson shared thoughts on assistant training – would be more useful to be trained by teachers.
Possible day added to staff calendar for teacher/assistant training.
6. Team Building
Did not address due to lack of time
7. Questions
No formal question time due to lack of time

8. Other items not included on original agenda:

Testing:

- FSA Writing will take place next Tues., Feb. 28 for 4th, 5th, and 6th grades.
- Mrs. Hollinger will send a reminder email to parents regarding testing
- UE will send letters home to parents regarding FSA Writing Assessment Wed., Feb. 22nd.
- Testing training for staff involved in proctoring test will take place Wed. afternoon Feb. 22nd.